## **Information for customers** (UE 2016/679, art. 13)

## **Company header**

The principles of fair and transparent treatment, according to Recital 60 of the Regulation (EU) 2016/679 of the European Parliament (General Data Protection Regulation), imply that the person concerned is informed of the existence of the processing of his/her data and of his/her intentions.

According to Article 13 of the same Regulation, in the event of collection of data concerning him or her by the person concerned, we hereby provide the interested party with the following information.

Identity and contact details of the data controller.

The data controller is HOTEL BORGESE SNC, in the person of the legal representative in office.

The Data Controller can be contacted by request to: HOTEL BORGESE SNC, Via Circonvallazione 1, Neive (CN), to the attention of the legal representative in office.

Purposes of the processing of personal data.

The processing of data exclusively pursues the purposes strictly connected to the client relationship that exists between you and us, with the related legal obligations.

The processing will be carried out both on paper and through automated tools. Appropriate data protection measures have been implemented.

Information concerning the legitimate interests pursued by the data controller or third parties.

The processing, in close and necessary correlation to the obligations, tasks and purposes indicated, may concern common personal data necessary for billing and the customer / supplier relationship, such as, for example, name, address, telephone numbers and similar. This treatment is lawful without the need for consent.

List of possible recipients or possible categories of recipients of personal data.

The data may be communicated, that is, it will be given to one or more specific subjects, within the limits necessary to carry out their duties, subject to appointment that imposes the duty of confidentiality and security in the processing of data:

- to internal subjects authorized to process data;
- to external subjects who need to access data for auxiliary purposes to our work, within the limits strictly necessary to perform the auxiliary tasks entrusted to them, for example: collaborators, consultants and / or companies in outsourcing service providers, etc.

The lists of persons authorized to process data and external subjects are available at the registered office.

The data may in any case be communicated to subjects that can access it by virtue of the provision of the law, regulation or municipal legislation, within the limits set by these rules.

The data will NOT be "disseminated", in other words, it will NOT be given to undetermined subjects in any way, not even by making it available or consulted.

Period of storage of personal data. The data is kept for the legal period.

Rights of the interested party.

The interested party has the right to: obtain information on which data are processed (right to information); to obtain in an intelligible form the data held by the owner (right of access); exercise opposition in whole or in part; obtain the cancellation of the updated or corrected data provided; obtain anonymization of data; obtain blocking or limitation of data processed in violation of the law and those whose storage is no longer necessary in relation to the purposes of the processing; exercise the right to data portability. He or she also has the right to lodge a complaint with a supervisory authority.

Nature of data provision.

The communication of personal data is optional, but it remains a necessary requirement for the correct billing of the material purchased by you and/or for the shipment of the same; if the data is not communicated, it will be impossible to carry out these operations.

If the data controller intends to further process personal data for a purpose other than that for which they were collected, prior to such further processing he will provide the interested party with information regarding this different purpose and any other relevant information.

	The date controller
Date: / /	